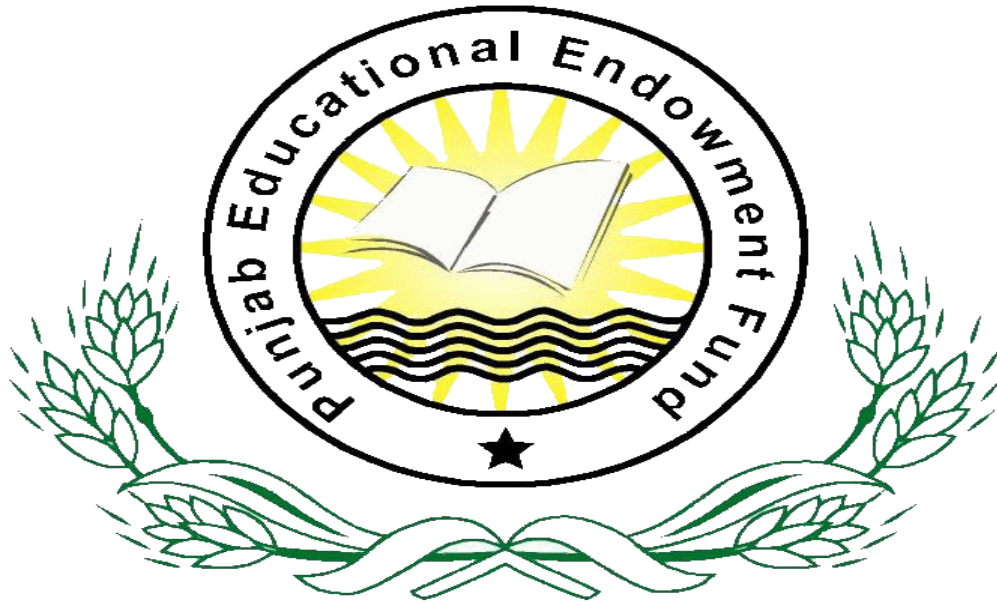


Scholarship Policy



The Punjab Educational Endowment Fund (PEEF)

Scholarship Year 2012-2013



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Chapter 1

Introduction



a) PREFACE:

The Punjab Educational Endowment Fund (PEEF) is an initiative of the Government of Punjab under the leadership of Chief Minister, Mr. Muhammad Shahbaz Sharif. To make it more efficient, transparent and autonomous in its functioning, it is registered under section 42 of the Companies Ordinance, 1984. PEEF is established with the objective of providing scholarships to talented and needy students for pursuing quality education with equal opportunities.

This endowment fund was initially established with seed money of Rs. 2 billion, which has now been raised to Rs. 8 billion. The Govt. of the Punjab has pledged to raise the endowment fund to Rs. 10 billion by the end of FY 2012-13. Only investment proceeds out of this fund are utilized for the award of scholarships.

This program under guidance of the Chief Minister, Mr. Muhammad Shahbaz Sharif is providing opportunities to the talented but needy students to fulfill their dreams and aspirations and at the same time become partner in the development and welfare of country.

Since its establishment, PEEF so far has awarded more than 40,000 scholarships worth Rs. 2 billion.

b) SCHOLARSHIP CATEGORIES:

The Punjab Educational Endowment Fund (PEEF) scholarships have been classified into two major categories:

- Outreach Scholarships *(80% of the total number)*
- Special Quota Scholarships *(20% of the total number)*

Special Quota Scholarships are awarded to meritorious and deserving students who fall in at least one of the following categories:

- i. Orphan Children
- ii. Children of government servants in BPS 1 – 4
- iii. Children belonging to minority religion
- iv. Special Children

c) SCHOLARSHIP LEVELS:

PEEF scholarships are awarded for the following four (4) levels of educations. The level wise allocation of scholarship is given below:

i.	Secondary	20%
ii.	Intermediate	30%
iii.	Graduation	30%
iv.	Masters'	20%



d) SCHOLARSHIP ALLOCATION:

i. Type of Institutions:

PEEF has allocated scholarships for both Public & Private sector educational institutions. The sector wise allocation is as follows:

- Public Sector/Government Educational Institutions 90%
- Private Affiliated Institutions 10%

ii. Geographic Allocation:

The Punjab Educational Endowment Fund endeavors to bring best educational opportunities to the less privileged and talented youth of Punjab and bring them at par with the most fortunate ones. In this perspective, the districts of Punjab have been divided into two major categories; Developed Districts (DDs) and Less Developed Districts (LDDs).

The district category wise allocation of scholarships is given below:

District Category	Number of Districts	% of Scholarships Allocated
Less Developed Districts (LDD)	16	50%
Developed Districts (DD)	20	50%
Total	36	100%

By virtue of this categorization, less developed districts of Punjab are awarded more scholarships than developed districts.

iii. Scholarship Quotas:

- Besides awarding scholarships to students of Punjab; scholarship quotas have been allocated for the students of other provinces, Azad Jammu & Kashmir, FATA, Gilgit Baltistan (GB) and Islamabad Capital Territory (ICT).
- In addition to scholarship quotas, PEEF has also earmarked scholarship for students of Punjab studying in the top ranking institutions of Pakistan (Centre of Excellence - COEs) and Punjab Board of Technical Education (PBTE).



e) Allocation of Scholarships for the Year 2012-13

The allocation of scholarships for the year 2012-13 is given below:

Entity	Scholarship Allocation
Punjab	
Secondary level	1,572
Intermediate	2,474
Graduation	2,533
Master's	1,572
Punjab Board of Technical Education (PBTE)	288
TOTAL (A)	8,439
Other provinces / Territories	
Baluchistan	400
Khyber Pakhtunkhwa	63
Sindh	63
Gilgit Baltistan	21
FATA	25
AJK	21
Islamabad Capital Territory (ICT)	21
TOTAL (B)	614
Centre of Excellences (C)	294
Danish Schools(D)	605
GRAND TOTAL (A+B+C+D)	9,952



f) SCHOLARSHIP STIPEND RATES:

Following scholarship stipend rates are admissible for the scholarships awarded during the year 2012-13.

For students studying in		Per Month Stipend for Day Scholar (Rs.)	Per Month Stipend for Boarders* (Rs.)
Secondary level		800	1,500
Intermediate level		1,500	3,000
Graduation (BA, B.Sc)		2,500	4,000
Professional Degree / Courses (BS, B.Sc. Hons., MBBS, Engineering, B.Com, IT, etc.)		3,000	4,500
Master Level	Monthly Stipend	3,000	5,000
	Tuition Fee	a) Admission Fee & Registration Fee b) Tuition Fee – Examination Fee – Lab fee – Thesis fee (where applicable)	

- PEEF scholars including scholars of PBTE/Other Provinces/Areas, enrolled under the category of “BOARDERS” in Nine (9) Divisional Headquarters of Punjab and Sialkot are entitled to 10% additional boarding allowance (Annex – A).
- PEEF Master level scholars & scholars selected by COEs as per MOU are not entitled for 10% additional boarding allowance.
- Scholarship stipend rates for scholars of Centre of Excellence (COE) scholars are determined separately.



Chapter 2

Approach & Policy Guidelines



a) THE APPROACH:

PEEF has adopted a “Pro active Approach” for award of Outreach Scholarships to the talented and deserving students. No advertisements are released to seek applications for scholarships; rather PEEF itself obtains data of meritorious students from Punjab Examination Commission (PEC), all Board of Intermediate and Secondary Educations (BISEs) of Punjab and Federal Board of Intermediate and Secondary Education (FBISE) and contact the eligible and meritorious students who have attained top positions in their respective tehsils.

b) Policy Guidelines:

Following POLICY GUIDELINES have been adopted while short listing and finalizing the scholarship awards lists:

For ALL LEVELS AND CATEGORIES THE PRIORITY IS TO MAINTAIN GENDER RATIO (50% for each gender) in the following order of priority:

- Tehsil
 - District
 - Division
 - Province
- If the allocated number of scholarships (all levels and categories) of a tehsil, stream, or gender is in fractions, (3.2, 2.8, 4.5 etc.), the number will be rounded off to **next (higher) digit from 0.5 to onwards**; e.g. against 2.5 scholarships, 3 students will be awarded scholarships. All scholarship adjustments will be made accordingly.
 - If only “1” scholarship is allocated to a certain stream/group, the scholarship will be awarded to the student with highest marks; either male or female.
 - All the meritorious students having same marks will be awarded PEEF scholarships.
 - Special quota scholarships will be awarded on the basis of district, gender & category wise merits.
 - If any shortlisted student (Outreach Scholarship) is also eligible for SQS, he / she would be considered eligible for both types of scholarships; giving first preference to the Outreach scholarship and then to SQS.
 - Scholarships for the students of private affiliated institutions will be awarded on the basis of district, educational group & gender wise merits.
 - Marks improvers, repeaters and students having star (*) on their result cards are not eligible for PEEF scholarship.



- Scholarship will be awarded to those students whose parent's (father and / or mother), and / declared income from all sources is as per PEEF income criteria. The applicants will be required to provide "Credible Evidence" of their income; e.g. Income Affidavit, Pay Slip etc.
- In case of orphan, only the income of the mother shall be considered while determining the eligibility for award of PEEF scholarship.
- Govt. Employees of grade 1-4, either serving or retired, are exempted from the income criterion if salary/pension is their only source of income. However, if the total income exceeds the income limit as set by PEEF with the addition of "income from other source"; PEEF income criteria will be admissible.
- The duration of the scholarships will be according to the Degree / course (till the conduct of final examinations) in which the student is enrolled at the time of award of scholarship; provided the scholar maintains the academic performance as set and recommended by the educational institution and abides by the rules and regulation of the educational institution and PEEF as per its scholarship policy.
- Next installment of scholarship stipend is released when the institution affirms that scholar has been paid the stipend and dispatches "Scholarship Acknowledgment Sheet" to PEEF.
- A student can avail only one scholarship in an academic year. If the selected student opts to avail PEEF scholarship then he/she will have to surrender the other scholarship, if any.

c) Scholarship Policy for Existing PEEF Scholars:

All the existing PEEF scholars either passing out either from autonomous institutions or private institutions (affiliated / non-affiliated) are eligible for short listing for next level of scholarships, if they fulfill:

- Merit requirements of the respective tehsil, group and gender;
- Monthly Family Income criteria



Chapter 3

ELIGIBILITY CRITERIA



a) SECONDARY LEVEL SCHOLARSHIPS (PUNJAB)

Eligibility Criteria:

Category of Scholarships	Outreach, Special Quota
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The students must have:

- I. Passed Punjab Examination Commission's (PEC) held Grade VIII examination in 2012 (annual)
 - a. Passed PEC examination from a Government School or Private Registered School, or Schools Affiliated with Punjab Education Foundation (PEF), OR
 - b. Passed grade VIII examination conducted by the Directorate of Special Education, Punjab (*for special quota scholarships only*)
 - Only students of those private registered schools are eligible for PEEF scholarships whose scheduled monthly tuition fee during the academic year 2011-12 was equal to or less than Rs. 500/-
- II. Secured at least 60% marks in the above mentioned examination
- III. Secured admission in a regular educational institution as a full time student in the current academic year (2012-13)
- IV. Declared monthly income of parents/ (from all sources) is equal to or less than Rs. 15,000/-
- V. For Special Quota Scholarships, the student must fall in at least one of the S.Q categories
- VI. Not availing any other educational scholarship during the current academic year

b) INTERMEDIATE & GRADUATION LEVEL SCHOLARSHIP(PUNJAB)

Eligibility Criteria:

Category of Scholarships	Outreach, Special Quota
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The students must have:

- I. Passed Matriculation or Intermediate Examination held by Board of Intermediate and Secondary Education (BISE) Punjab or Federal Board of Intermediate & Secondary Education (FBISE), Islamabad in 2012 (annual)
- II. Passed these examination from:
 - a. Government School / College, OR
 - b. Private Registered Affiliated School / College
 - Only students of those private affiliated institutions are eligible for PEEF scholarships whose scheduled monthly tuition fee during the academic year 2011-12 was equal to or less than Rs. 500/- for Matriculation



- Only students of those private affiliated institutions are eligible for PEEF scholarships whose scheduled monthly tuition fee during the academic year 2011-12 was equal to or less than Rs. 1,500/- for Intermediate
- c. Schools Affiliated with Punjab Education Foundation (PEF), OR
- d. Federal Govt. Schools / Colleges situated within the geographical boundaries of Punjab, OR
- e. Private Candidate
- III. Secured at least 60% marks in the above mentioned examination
- IV. Secured admission in a regular educational institution as a full time student in the current academic year (2012-13)
- V. Declared monthly income of parents/guardian (from all sources) is equal to or less than Rs.15,000/-
- VI. For Special Quota Scholarships, the student must fall in at least one of the S.Q categories
- VII. Not availing any other educational scholarship during the current academic year

c) MASTERS LEVEL SCHOLARSHIP (PUNJAB):

Master's level scholarships are awarded through the respective partner university. In this regard, Punjab Educational Endowment Fund (PEEF) has allocated scholarship quotas to public sector universities of the Punjab (Annex-B).

Eligibility Criteria:

The student must have:

- Punjab domicile
 - Secured at least **60%** marks or a minimum **CGPA 2.5** in BA/ B.Sc./ B.COM/ BS/ BBA etc. examination held in 2012 (annual) in Punjab
 - *Students who already have secured MA / MSc. / MS / M.Phil degree are not eligible for PEEF Master Level Scholarship*
 - Secured admission as a full time student in the current academic year (2012-13) in a Public Sector University / Degree Awarding Institution of Punjab or in COMSATS Islamabad
 - Students enrolled in spring/fall session (where applicable) and morning/ afternoon / evening sessions are also eligible to apply for PEEF scholarships
 - Declared monthly income of parents/guardian (from all sources) is equal to or less than Rs.15,000/-
 - Not availing any other educational scholarship during the current academic year
- Besides fulfilling PEEF eligibility criteria, the prospective student must satisfy the criteria for award of financial aid of the respective University / Higher Education Institution.



**d) PUNJAB BOARD OF TECHNICAL EDUCATION (PBTE)
INTERMEDIATE & GRADUATION LEVEL SCHOLARSHIPS (PUNJAB)**

Category of Scholarships	Outreach, Special Quota
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The student must have:

- i. Passed Matric –Tech., Commercial and Technical PBTE examination in 2012(annual) from Govt. Institution or Private Affiliated Institutions
- ii. Secured at least 60% marks in the above mentioned examination
- iii. Secured admission in a regular educational institution as a full time student in the current academic year (2012-13)
- iv. Monthly income of parents/guardian (from all sources) is equal to or less than Rs. 15,000/-
- v. For Special Quota Scholarships, the student must fall in at least one of the S.Q categories
- vi. Not availing any other educational scholarship during the current academic year

e) INTERMEDIATE & GRADUATION LEVEL SCHOLARSHIPS FOR OTHER PROVINCES, AJK, FATA & ICT

PEEF has allocated scholarship quotas to other provinces and AJK, FATA and Islamabad Capital Territory (ICT). This scholarship quota includes both outreach and special quota scholarships. These scholarships are awarded for Intermediate and Graduation level education only;

- 60% scholarships are allocated for Intermediate level education
- 40% scholarships are earmarked for Graduation level education.

Eligibility Criteria:

Category of Scholarships	Outreach, Special Quota
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In order to be eligible for PEEF scholarships; a student must have:

- i. The provincial / territory / entity domicile
- ii. Passed Matriculation or Intermediate Examination held by the respective Board of Intermediate and Secondary Education (BISE) in 2012 (annual)
- iii. Passed these examination through Government School / College
- iv. Secured at least 60% marks in the above mentioned examination
- v. Secured admission in a regular educational institution as a full time student in the current academic year (2012-13)
- vi. Monthly income of parents/guardian (from all sources) is equal to or less than Rs. 15,000/-
- vii. For Special Quota Scholarships, the student must fall in at least one of the S.Q categories
- viii. Not availing any other educational scholarship during the current academic year



f) Centre of Excellence (COE):

Center of Excellence (COE) is an academic institution that has high merit in the academic realm in terms of reputation, conduct and performance.

The Punjab Educational Endowment Fund has allocated scholarship quotas to different COEs. The responsibility of selection of students for PEEF scholarship rests with the respective COE.

The institute wise list and the allocation for the year 2012-13 are as under:

Centre of Excellences (COE's)	Scholarship Allocation
Lahore University of Management Sciences (LUMS)	30
FAST University, Lahore	30
COMSATS Islamabad	10
COMSATS Lahore	16
GKI, Swabi	10
NUST, Islamabad	20
IBA, Karachi	8
FC College University, Lahore	20
Baconhouse National University (BNU), Lahore	20
Cadet College, Hassan Abdal	20
Military College, Jehlum	20
Pak Turk International Public School & College Islamabad	20
Sadiq Public School, Bahawalpur	20
Directorate of Staff Development (DSD)	50
TOTAL	294



Chapter 4

SCHOLARSHIP DISBURSEMENT POLICY



a) SCHOLARSHIP DISBURSEMENT POLICY

i.	Level	Secondary, Intermediate, Graduation
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- Scholarship stipend is disbursed on bi-annual basis through the office of Head of Institution where the scholar is currently enrolled.

ii.	Level	Masters Level scholarships
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- PEEF disburse the scholarship stipend on bi-annual basis through Financial Aid Office/ Students Resource Centre of the respective university.
- The Financial Aid Office/ Students Resource Centre functions as “liaison office” between PEEF and the university / degree awarding institution for disbursement of scholarship stipend and submission of acknowledgment sheets.

iii.	Level	Centre of Excellence (CoE)
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- Scholarship stipend to the scholars of CoE is disbursed as per agreed terms of the MoU signed.

iv.	Level	Other Provinces, AJK, FATA & ICT
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- Scholarship stipend is disbursed on bi-annual basis through the respective Provincial / Area Education Departments/Focal Office.
- The respective Focal office functions as “liaison office” between PEEF & the scholars.

v.	Level	Punjab Board of Technical Education (PBTE)
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- Scholarship stipend to the selected students is disbursed on bi-annual basis through the Head of institution in which the students are currently enrolled.
- The installment wise lists of disbursement are shared with PBTE, Lahore for information and record purposes.



b) ISSUES & POLICY FOR DISBURSEMENT OF SCHOLARSHIPS

Issue b.1:

What is the policy for scholarship holders who have changed the Institution during the scholarship period?

Policy:

Scholarship for such students is continued provided they have not changed the academic session. In such cases the scholars are asked to submit the following documents;

- a. NOC from the Previous Institution
- b. Admission/Confirmation letter from the current institution mentioning the year of admission in degree course and duration of current course
- c. Filled scholarship application attested by the current institution

Issue b.2:

What is the policy if the institution returns the scholarship cheque stating that the student has left the institution?

Policy:

PEEF will contact the student to know his / her current status, and if the student is enrolled in another regular full time institution, PEEF will ask the scholar to provide the documents as para policy 1.1 and will continue his/her scholarship. However, if the scholar has changed the academic session; the scholarship will be cancelled.

Issue b.3:

What if a student has changed his / her degree course from professional degree to non-professional and vice versa and the institution is also changed within the first academic year of selection for PEEF scholarship?

Policy:

The amount of stipend and duration of scholarship will be adjusted accordingly, and student will be asked to provide:

- a. NOC of the Previous Institution
- b. Admission/Confirmation letter from the current institution mentioning the degree course he / she is enrolled in and the duration of the degree / course

Issue b.4:

What is the policy for change of status from Day Scholar to Boarder and vice versa?

Policy:

PEEF will change the category of the scholar and will pay revised stipend from the effective month subject to provision of duly attested certificate by the hostel warden / superintendent.



NOTE: The students of other provinces, Centre of Excellence & Master level Scholarships will forward their applications through respective Focal Office / institutions / universities.

Issue b.5:

What is the policy if the Head of Institution recommends for the cancellation of the scholarship due to any one or multiple reasons given below:

- a. Poor Academic Performance
- b. Low attendance
- c. Not appeared in the exams / promotion tests
- d. Poor discipline
- e. A gap in examination (1 year or so)
- f. Any other reason provided by the Head of Institution (HOI)

Policy:

- i. In such case, PEEF will seek a detail report from the head of institution and will act accordingly.
- ii. If the subject scholar approaches PEEF and requests for review of the decision, PEEF will ask the Head of Institution for review and will act accordingly. However, if the student does not appeal for review, the decision of the HOI will be considered “final”.
- iii. If the scholar is not satisfied with the Institution’s decision, the case will be referred to Grievance Redressal Board (GRB) of PEEF whose decision will be final and binding to all stakeholders.

Issue b.6:

What is the policy of transfer of scholarship stipend for institutions who do not have official bank account?

Policy:

PEEF will send the scholarship stipend directly to student / parent / guardian accounts through institution while asking the scholars to submit a certificate of their academic, attendance and general conduct performance for the period; duly attested by the Principal / Head of Institution.

Issue b.7:

What is the scholarship policy for students who are enrolled in degree / courses where govt. provides monthly financial assistance / incentives?

Policy:

Fee waiver / fee concession / incentive provided to students are not considered as scholarship and in such cases PEEF will pay the scholarship stipend to such selected students as per prevailing scholarship stipend rates.



Issue b.8:

What is the policy for scholars who have received one or two installments and have left the institution or freeze the semester due to any reason (e.g. long illness, death of his/her parents etc) and rejoins the institution to continue his/her studies?

Policy:

- a. If the scholar has rejoined the same institution, PEEF will seek a detail report from Head of Institution. This report will elaborate the events / instances resulting in discontinuation of studies. PEEF will consider the report by HOI as “**Final**” and will follow the recommendations.
- b. In case the student has rejoined any other institution after a lapse of one academic year, PEEF will cancel his/her scholarship.

Issue b.9:

What is the PEEF scholarship policy if a scholar has;

- a. Changed the degree course in the same institution/?
- b. Changed the degree course and also academic session in the same institution?
- c. Changed the degree course and gets admission in the new institution with new academic session?
- d. Is readmitted with same degree course?

Policy:

- a) If the selected scholar has changed the degree course in the same institution & the academic session remains the same; PEEF will continue the scholarship and scholarship stipend will be adjusted as per his/her new degree course.
- b) If the selected scholar has changed the degree course in the same institution and has started studies with new academic session then PEEF will cancel the scholarship.
- c) If the selected scholar has changed the degree course in the new institution and has started studies with new academic session then PEEF will cancel the scholarship.
- d) In this case the student will be considered as “repeater” and PEEF will cancel his/her scholarship.

Issue b.10:

What is the replacement policy if a PEEF scholar dropped out /failed and the institution forwards recommendation for “**Discontinuation of Scholarship**”?

Policy:

- If the PEEF scholar has received the 1st bi-annual amount and dropped out, PEEF will discontinue his/her scholarship as per recommendation of the respective institution and no replacement will be made.



- If the PEEF scholar did not receive the 1st bi-annual installment and dropped out /failed; scholarship will be discontinued as per recommendations of the respective institution and replacement would be made as per waiting list.



Chapter 5

REDRESSAL OF GRIEVANCE



a. REDRESSAL OF GRIEVANCE (PUNJAB)

The Applicants:

- Students
- Parents
- Institutions
- Other offices (Govt. offices, Education Department, etc.)

Issues:

- Scholarship award
 - Cancellation of scholarships due to false / wrong information
 - Determination of merit and selection of institution
 - Any other reason related to allocation / award of PEEF scholarships
-

The Punjab Educational Endowment Fund (PEEF) has established a “Three (3) Tier” Grievance Redressal System, giving the applicants a fair and transparent grievance redressal mechanism for complaints regarding award of PEEF scholarships.

i) SCHOLARSHIP MANAGEMENT SECTION (SMS):

The first tier to evaluate the application is the SMS Head (Senior Manager Scholarship). All the applications (in writing or through electronic mail – emails) or by representation will be reviewed at this level on the basis of data provided by BISEs and Tehsilwise merit lists prepared for award of scholarships.

Time line:

All complaints will be addressed within 30 days from date of receipt.

TORs / Objectives:

To review:

- Applications for award of scholarships
- Cases for cancellation of scholarships
- Applications for transfer of scholarship from one institution to the other
- Application for revision of scholarship stipend on the bases of change in degree / course
- Applications submitted by stakeholders, challenging a scholarship award to any other student
- Applications by the former scholar(s) after he / she has been debarred due to reasons as given by the PEEF and by the participating institution
- Application regarding formulation of merit
- Any other issue related to scholarship



The SMS Head will take action based on the information provided by the partner institution / BISE / FBISE / PEC and the applicant as per prevailing scholarship policy.

Anonymous complaints shall not be reviewed.

ii) INTERNAL REVIEW COMMITTEE (IRC):

If the complainant is not satisfied with the reply of the Head of Scholarship Management Section, he / she can request for a review of such decision. An IRC comprising of the following members shall review the decisions of the Head of SMS. The application for review will be addressed to IRC/CEO/PEEF. The Internal Review Committee comprises of;

1. Chief Executive Officer (CEO)
2. Chief Financial Officer (CFO)
3. Senior Manager Scholarships

The IRC, headed by CEO, will review all the applications on merit and make the final decision regarding the matter.

All the applications received will be reviewed within 30 days of receipt.
(Anonymous complaints shall not be reviewed)

iii) GRIEVANCE REDRESSAL BOARD (GRB):

If the complainant is even not satisfied with the decision of IRC, he / she may request for a final review to the Grievance Redressal Board. The GRB comprising of a retired Judge of High Court, a non-official member of the Board of Director (nominated by the vice chairman) and departmental representative (DR) will review the decisions of Internal Review Committee regarding the cases submitted by the students, their parents, educational institutions and line departments.

All the applications received will be reviewed within one month of receipt.
(Anonymous complaints shall not be reviewed)



iv) PROCEDURES / POLICY FOR REDRESSAL OF GRIEVANCES

- PEEF will address queries of grievances regarding award of scholarships for the year 2012-2013. These queries should reach PEEF office within one month from the date of uploading / announcement of Final Award Lists of any level.
- The applicant(s) can file a complaint on plain paper, signed and accompanied by CNIC of the student / parents / guardian, or through emails or representation.
 - If applicant is a student, less than 18 years of age, the CNIC of the father/mother/guardian will be attached.
 - If applicant is an institution/office; the application will be submitted on official letter head duly signed by the authority.
 - Anonymous complaints shall not be reviewed.



b) REDRESSAL OF GRIEVANCE
(PBTE, Other Provinces, AJK, FATA, Gilgit-Baltistan & ICT)

The Applicants:

- Students
- Parents
- Institutions
- Other offices (Govt. offices, Education Department, etc.)

Issues:

- Scholarship award
 - Cancellation of scholarships due to false / wrong information
 - Determination of merit and selection of institution
 - Any other reason related to allocation / award of PEEF scholarships
-

- Punjab Educational Endowment Fund (PEEF) has allocated scholarship quotas for PBTE, other Provinces, AJK, FATA, Gilgit-Baltistan and ICT.
- All the nominations for PEEF scholarship are finalized by the respective department of education of the province / territory / entity. These nominations are finalized as per guidelines provided by the PEEF.
- In case there is grievance regarding PEEF scholarships, all such applications will be forwarded to the provincial offices / DG Federal Directorate of Education & PBTE focal person. PEEF, if approached by the provinces / territory / entity, will assist the respective focal person in defining the scholarship policy and disbursement processes.
- The decisions of the respective provincial offices / DG Federal Directorate of Education & PBTE will be considered FINAL.
- In case a student or other stake holder submits an application for review of the decision, PEEF will forward the same for comments to the respective provincial (focal) office. On receipt of comments, the application will be forwarded to IRC. The Internal Review Committee comprises of;
 - Chief Executive Officer (CEO)
 - Chief Financial Officer (CFO)
 - Senior Manager Scholarships

The IRC, headed by CEO, will review all the applications on merit and make the final decision regarding the matter.

All the applications received will be reviewed within 30 days of receipt.



Chapter 6

GLOSSARY & ANNEXURES



a. ABBREVIATIONS & GLOSSARY

1)	Level	PEEF is currently dealing with four LEVELS ; Middle, Matriculation, Intermediate & Graduation
2)	Stream	Combination of courses; ARTS, SCIENCE, COMMERCE, IT etc.
3)	Gender	Boys / Girls (Male / Female)
4)	BISE	Board of Intermediate and Secondary Education
5)	PEC	Punjab Examination Commission
6)	SQS	Special Quota Scholarship
7)	Eligible students	Student who fulfills the merit as well as income requirement
8)	Eligible Private School / College	Private affiliated Schools & Colleges that fulfill the fee criterion as required by PEEF (monthly fee of Rs. 500/- for schools and Rs.1,500/ - for colleges)
9)	IRC	Internal Review Committee
10)	GRB	Grievance Review Board
11)	SMS	Scholarship Management Section
12)	HOI	Head of Institution
13)	ICT	Islamabad Capital Territory
14)	AJK	Azad Jammu Kashmir
15)	FATA	Federally Administered Tribal Areas
16)	G.B	Gilgit Baltistan
17)	HED	Higher Education Department
18)	DFC	District Focal Committee
19)	FBISE	Federal Board of Intermediate and Secondary Education
20)	PBTE	Punjab Board of Technical Education
21)	DD	Developed Districts
22)	LDD	Less Developed Districts
23)	COEs	Centre of Excellence
24)	DDE(C)	Deputy Director Education (Colleges)
25)	EDO(E)	Executive District Officer (Education)
26)	HEC	Higher Education Commission
27)	PEF	Punjab Education Foundation
28)	NOC	No objection Certificate
29)	B&L	Boarding & Lodging
30)	L.A	Living Allowance
31)	BPS	Basic Pay Scale
32)	TEVTA	Technical Education & Vocational Training Authority
33)	DR	Departmental Representative
34)	CNIC	Computerized National Identity Card



Annexure



LIST OF DIVISIONAL HEADQUARTERS

1. Lahore
2. Rawalpindi
3. Gujranwala
4. Sargodha
5. Multan
6. Faisalabad
7. DG Khan
8. Bahawalpur
9. Sahiwal



LIST OF PATNER UNIVERSITIES

SR. NO.	NAME OF UNIVERISTY	WEB ADDRESS
1	PIR MEHR ALI SHAH ARID AGRICULTURE UNIVERSITY, RAWALPINDI	www.uaar.edu.pk
2	BAHA UD DIN ZAKRIYA UNIVERSITY, MULTAN	www.bzu.edu.pk
3	FATIMA JINAH WOMEN UNIVERISTY, RAWALPINDI	www.fjwu.edu.pk
4	GOVT. COLLEGE UNIVERSITY, LAHORE	www.gcu.edu.pk
5	GOVT. COLLEGE UNIVERSITY, FAISALABAD	www.gcuf.edu.pk
6	ISLAMIA UNIVERSITY, BAHAWALPUR	www.iub.edu.pk
7	KIND ENWARD MEDICAL UNIVERISTY, LAHORE	www.kemu.edu.pk
8	KINNAIRD COLLEGE FOR WOMEN, LAHORE	www.kinnaird.edu.pk
9	LAHORE COLLEGE FOR WOMEN UNIVERISTY	www.lcwu.edu.pk
10	NATIONAL COLLEGE OF ARTS, LAHORE	www.nca.edu.pk
11	UNIVERSITY OF THE PUNJAB, LAHORE	www.pu.edu.pk
12	UNIVERSITY OF ENGINEERING AND TECHNOLOGY, LAHORE	www.uet.edu.pk
13	UNIVERSITY OF ENGINEERING AND TECHNOLOGY TAXILA, RAWALPINDI	www.uettaxila.edu.pk
14	UNIVERSITY OF AGRICULTURE FAISALABAD	www.uaf.edu.pk
15	UNIVERISTY OF EDUCATION LAHORE	www.ue.edu.pk
16	UNIVERSITY OF GUJRAT	www.uog.edu.pk
17	UNIVERSITY OF HEATH SCIENCES, LAHORE	www.uhs.edu.pk
18	UNIVERSITY OF SARGODHA	www.uos.edu.pk
19	UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, LAHORE	www.uvas.edu.pk
20	COMSATS ISLAMABAD	www.ciit-isb.edu.pk
21	INFORMATION TECHNOLOGY UNIVERSITY, PUNJAB	www.itu.edu.pk